

PROCEDURES FOR IN-RANKS INSPECTION

Company Size Class Period

1. The First Sergeant takes a position 9 steps in front center of, and facing the line where the front rank of each platoon is to form (Detachment Commander takes a position 6 steps in front center of where the detachment is to form, which is 5 steps to the left of, and on line with the front rank of the left platoon).
2. The Guidon Bearer falls in at attention, 1 step in front of and two side steps to the right of (and facing) the First Sergeant.
3. The First Sergeant and Detachment Commander command, "FALL-IN." (8-3b)
4. The Platoon Sergeants position themselves in line, 3 steps in front center of, and facing the line where the first squad of their platoon is to form (5 steps between platoons) and observe the forming of their unit.
5. After the platoons/detachment has formed, the Platoon Sergeants/Detachment Commander will command, "DRESS RIGHT, DRESS" (6-6b) and then verify the alignment of their unit (6-6c). The Platoon Sergeant of the first platoon will verify alignment from the right flank. All others will, in sequence, verify alignment on the first platoon from the left flank of their unit.
6. The Platoon Sergeants/Detachment Commander return to their original post, face their unit, command, "READY FRONT," and then execute an About Face.
7. When all Platoon Sergeants are facing to the front, the First Sergeant commands, "RECEIVE THE REPORT."
8. Platoon Sergeants face about and command, "REPORT."
9. Squad Leaders, in succession, turn their head and eyes toward the Platoon Sergeant, salute and report, "All Present;" or "Cadet(s) _____ and _____ absent." (Hold salute until it is returned by the Platoon Sergeant)
10. Platoon Sergeant returns salute when report is received from each Squad Leader. When all squads in the platoon have reported, the Platoon Sergeant does an About Face.
11. When all Platoon Sergeants are facing to the front, the First Sergeant commands, "REPORT."
12. The Platoon Sergeants, in succession, turn their heads and eyes toward the First Sergeant, salute and report, "All Present;" or "_____ Cadet(s) Absent." (Hold salute until it is returned by the First Sergeant)
13. First Sergeant returns salute when report is received from each Platoon Sergeant. When all platoons have reported, the First Sergeant does an About Face and awaits the Company Commander.
14. When the First Sergeant faces to the front, the Company Commander enters from the left flank and takes his/her post 3 steps in front of the First Sergeant.
15. The First Sergeant salutes and reports, "Sir/Ma'am, All Present" or "Sir/Ma'am, _____ Cadet(s) Absent." (Hold salute until it is returned by the Company Commander)

16. The Company Commander commands, "POST." On the command of Post, the following occurs:
 - a. The First Sergeant faces about and exits by the most direct routine to his/her position 3 steps to the rear of and centered on the company.
 - b. The Guidon Bearer takes 3 steps forward.
 - c. The Platoon Sergeants face to the right and exit by the most direct route to the right flank of their platoon and takes their position 1 step to the rear of and centered on their platoon.
 - d. If the Platoon Leader is not present, the Platoon Sergeant takes three (3) steps forward.
 - e. The Platoon Leaders march around the left flank of their platoon and take their post 6 steps in front of and centered on their platoon.
 - f. The Company Executive officer takes his/her post 2 steps to the rear of the First Sergeant.
17. When all company members are at their post, the Company Commander commands "PREPARE FOR INSPECTION." When this directive is given, the unit responds as follows:
 - a. The Platoon Leaders do an About Face and command "OPEN RANKS, MARCH." On the command, "MARCH" the following occurs:
 - (1) The platoon leader takes 4 steps backwards.
 - (2) The first rank (squad) takes 2 steps forward.
 - (3) The second rank (squad) takes 1 step forward.
 - (4) The third rank (squad) stands fast.
 - (5) The fourth rank (squad) takes 2 steps backwards.
 - (6) If the platoons consist of two (2) squads, the Platoon Sergeant, First Sergeant, and Company Executive Officer stand fast. If the platoons consist of three (3) or more squads, they take the appropriate number of steps to maintain their posts.
 - b. The Detachment Commander does an About Face and commands, "2 STEPS FORWARD MARCH." If the detachment has more than one (1) rank, he/she commands, "OPEN RANKS, MARCH." (The detachment commander takes 4 steps backwards to maintain his/her post).
18. The Platoon Leaders and Detachment Commander command in succession, "DRESS RIGHT, DRESS," and then verify the alignment of their unit. The Platoon Leader of the second platoon and the Detachment Commander will verify that their unit is aligned on the first platoon from the left flank.
19. The Platoon Leaders and Detachment Commander return to their posts, face their unit, command "READY FRONT," and then execute an About Face. The Detachment Commander commands over his/her right shoulder "AT EASE," and assumes the position of At Ease.
20. When all Platoon Leaders are facing to the front, the Company Commander does an About Face and waits for the Inspector to take his post. When the Inspector has taken his post in front of the Company Commander, the Company Commander salutes and reports, "Sir, the Company is prepared for inspection." (Know number of cadets absent)
21. As soon as the Inspector returns the Company Commander's salute, the Company Commander, without hesitation, does an About Face and commands, "At Ease" (The Guidon Bearer remains at attention). He again does an About Face and is inspected by the Inspector. The Guidon Bearer remains at Attention until the Inspector has inspected the Company Commander and the Guidon Bearer. The Guidon Bearer assumes the position of At Ease when the Inspector departs his/her position.

22. When the Inspector moves to the Guidon Bearer, the Company Commander will take a position to the Inspector's right. Should the Battalion Commander desire to accompany the Inspector, he/she will take a position to the Inspector's immediate left.
23. The inspection party will then move to the Platoon Leader's position in their same respective order. When the Inspector is approaching, the Platoon Leader will command over his/her right shoulder "PLATOON, ATTENTION." When the Inspector halts, the Platoon leader salutes the Inspector and reports, "Sir, the platoon is prepared for inspection." (Platoon leaders hold the salute until it is returned by the Inspector). Platoon Leaders do not move from their position to accompany Inspector until the Inspector has departed the rear of their position.
24. The party will then move to the first squad. The Platoon Leader will move to the Inspector's right and take a position in front of the number 2 squad member. Other members in the inspecting party will be to the Inspector's left. The Company Commander will be to his immediate left, followed by the Battalion Commander, if present.
25. When the Platoon Leader is in front of the number 2 squad member, he commands "SECOND, THIRD, and FOURTH SQUADS, (as appropriate) AT EASE."
26. After the inspector has inspected the last member of the first squad, the Platoon Leader hesitates momentarily and allows the Inspector to precede the party as he inspects the first squad from the rear. The Platoon Leader, Company Commander, and Battalion Commander will follow in that order.
27. As the Inspector is inspecting the rear of the first squad, the Platoon Leader will command, "SECOND SQUAD, ATTENTION."
28. After completing the inspection from the rear of the first squad, the Inspector will stop in front of the second squad leader. Other members of the party take their respective positions as in step 24 above.
29. When the Platoon leader is in front of the number 2 squad member of the second squad, he/she commands over the right shoulder, "FIRST SQUAD, AT EASE." This procedure will be followed for the inspection of each subsequent squad, and the Platoon Sergeant. The Platoon Sergeant will come to attention without command when the Inspector is approaching his/her position. The last squad is given "At Ease" by the Platoon Leader when the Platoon Sergeant is being inspected.
30. As soon as the Inspector leaves the rear of the Platoon Sergeant, the Platoon Leader immediately overtakes the Inspector by moving to the Inspector's right, and commands while marching, "PLATOON, ATTENTION." The Platoon Leader will, without hesitation, continue to march to his/her post, halt, face to the right (front), and wait for the Inspector to halt to his/her front before saluting out.
31. The Platoon leader "Salutes Out" (hold the salute until the Inspector returns the salute).
32. When the Inspector departs the platoon, the Platoon Leader does an About Face and commands, "CLOSE RANKS, MARCH," (Platoon leader and platoon sergeant take the appropriate number of steps to maintain their post) and "AT EASE" He/she does About Face, assumes the position of At Ease, and awaits further instructions from the inspector.
33. Repeat procedure in paragraphs 23-32 for subsequent platoons.
34. The remainder of the inspection party (minus the Platoon Leader) will accompany the Inspector to the First Sergeant and Company Executive Officer. The Company Commander will move to the Inspector's right while enroute to the First Sergeant.

35. After the last member of the company has been inspected (Company XO), the Company Commander will overtake the Inspector enroute to his/her position (12 steps in front of the company), and command, "COMPANY, ATTENTION." There will be a sufficient pause between "COMPANY" and "ATTENTION" for the Platoon Leaders to give their supplementary command of "Platoon."
36. The Company Commander takes his/her post (insure that all platoons have closed ranks) and reports out by saluting the Inspector.
37. After the Inspector returns the salute and departs the company, the Company Commander does an About Face and commands, "AT EASE." The Company Commander faces about, assumes the position of At Ease and waits for further instructions from the Inspector.
38. When the Inspector is approaching the detachment, the Detachment Commander assumes the position of Attention and commands over the right shoulder, "DETACHMENT, ATTENTION," salutes the Inspector and reports, "Sir, the detachment is prepared for inspection, All present;" or Sir, the detachment is prepared for inspection, _____ cadet(s) absent." (The Company Commander does not accompany the Inspector)
39. The Detachment Commander follows the inspection procedure outlined for the Platoon Leader in steps 24-28.
40. If the detachment consists of more than one rank, the Detachment Commander commands, "SECOND RANK, ATTENTION" while inspecting rear of first rank and then commands, "FIRST RANK, AT EASE," when inspection of second rank begins.
41. When the last member of the detachment has been inspected from the rear, the Detachment Commander overtakes the Inspector and while marching to his/her post, commands, "DETACHMENT, ATTENTION," takes his/her post and salutes out.
42. After the Inspector returns the salute and departs the detachment, the Detachment Commander does an About Face and commands, "FOUR (4) STEPS BACKWARD, MARCH" or "CLOSE RANKS, MARCH," and "AT EASE", (Detachment commander takes 2 steps forward) does an About Face, assumes the position of At Ease, and awaits instructions from the Inspector.
43. When the Inspector has concluded the in-ranks inspection and given instructions for dismounted drill, the Company Commander and Detachment Commander will command their unit to attention, and properly dismiss them before beginning dismounted drill.