

**WESTSIDE SENIOR HIGH SCHOOL**  
**US ARMY JROTC PROGRAM**  
14201 BRIAR FOREST DRIVE  
HOUSTON, TEXAS 77077

**Army JROTC LET 3 Course Syllabus**

**Course Title: Leadership Education Training (Level 3) LET 3**

**Course Number: RTC 9313A (Fall Semester)**  
**RTC 9313B (Spring Semester)**

**Credit Hours: 0.5 Credit (Per Semester)**

**Prerequisites: Completion of LET 2**

<b>School Year</b>	<b>2010 - 2011</b>
<b>Instructor</b>	<b>SFC BYRD, R.</b>
<b>Instructor's classroom phone</b>	<b>281-920-8000 ext. 6149</b>
<b>Instructor's email address</b>	<b>rbyrd@houstonisd.org</b>
<b>Instructor's conference times</b>	<b>7:15 - 7:45 a.m. (W &amp; TH)</b> <b>10:00-10:30 a.m. (M, T, &amp; F)</b>

**RESOURCES**

- **Textbooks:** Units 3&4: *Foundations for Success in Life, Career, Health and Wellness*  
Unit 5: *Geography, Map Skills and Environmental Awareness*  
Unit 6: *Citizenship in American History and Government*
- **Supplementary Reading:**  
JROTC LET 3 Student Core Text & Core Materials *Student Handouts*  
Army Field Manual 3-21.5 Drill and Ceremonies  
Cadet Reference Manual *Fourth Edition*  
Cadet Contract  
NEFE High School Financial Planning Workbook  
Westside HS Army JROTC Policy Memorandum#1
- **Supplies:** Spiral Notebook, Pen, Pencil, 6 Inch Ruler, 5 Tab Dividers
- **Uniform:** Cadet Uniform (Supplied by the US Government). White crew neck T-shirt (optional for females) and black dress socks (if not issued by must be purchased by cadet). Battalion "Spirit" T-Shirt (purchased by cadet).

**COURSE DESCRIPTION/OBJECTIVES/ JROTC PROGRAM AND STUDENT LEARNING OUTCOMES**

**Course Overview:** The JROTC (Junior Reserve Officer Training Corps) program is hereafter referred to as simply the JROTC program. It is designed to teach high school students the value of citizenship, leadership, service to the community, personal responsibility, and a sense of accomplishment, while instilling in them self-esteem, teamwork, and self-discipline. The program's focus is reflected in its mission statement, "***To Motivate Young People to be Better Citizens.***" It prepares high school students for responsible leadership roles while making them aware of their rights, responsibilities, and privileges as American citizens. The program is a stimulus for promoting graduation from high school, and it provides instruction and rewarding opportunities that will benefit the student, community, and nation. Cadet success is the main goal of all JROTC learning experiences. The JROTC curriculum is based on the principles of performance-based, learner-centered education. As a result, cadets:

- \_ Learn skills they can use
- \_ Know the performance expectations up front
- \_ Engage as active partners in the learning process
- \_ Document accomplishments and competence
- \_ Learn how to learn

- **This program intends to teach cadets to**
  1. Maximize potential for success through learning and self-management
  2. Develop leadership skills
  3. Incorporate principles of mental and physical wellness into behaviors and decisions
  4. Build effective relationships with peers, co-workers, and the community
  5. Apply physical and political geography to building global awareness
  6. Correlate the rights and responsibilities of citizenship to the purposes of U.S. government
  7. Relate events in U.S. history to choices and responsibilities Americans have today
  8. Characterize the role of the military and other national service organizations in building a democracy and maintaining peace in a democratic society
  
- **JROTC Core Abilities:**

The JROTC Core abilities describe the broad, life-long skills that every cadet needs for success in all career and life roles. They are drawn from the over-all goals and values that drive the JROTC program. Core abilities are not learned in one lesson or LET, but rather they are linked to lesson competencies in order to integrate or thread them throughout the JROTC curriculum.

  1. Build your capacity for life-long learning
  2. Communicate using verbal, non-verbal, visual, and written techniques
  3. Take responsibility for your actions and choices
  4. Do your share as a good citizen in your school, community, country, and the world
  5. Treat self and others with respect
  6. Apply critical thinking techniques
  
- **Instructional methods:** Placing cadets in the role of active learners requires that the instructors assume a supporting role. JROTC instructors view themselves as facilitators of learning. This means that we take a leadership responsibility for creating an inviting and productive learning environment. Whenever possible we act as “guides on the side,” directing, coaching, encouraging, and giving feedback.
  
- **Course goals:** The JROTC curriculum requires that cadets demonstrate their mastery of the competencies by completing assessments that require them to do one or more of the following:
  - \_ make a decision            \_ solve a problem
  - \_ perform a skill            \_ create a product
  - \_ perform a service

Though multiple-choice, paper-pencil exams may be useful in providing feedback to cadets about their initial grasp of knowledge and ability to remember facts and information, they are not adequate for the task of assessing cadet mastery of the competencies. The JROTC program requires that cadets’ document mastery of the competencies by completing the performance assessment tasks included in the curriculum, or by completing an adaptation of the assessment task.
  
- **Student Objectives:** The JROTC program is intended to engage cadets in active learning. This means that “learner-centered” learning activities should dominate the cadet learning experience. Learner-centered learning activities place cadets in active roles in all stages (inquire, gather, process, and apply) of the lesson. This means that cadets should do the work of learning. They should also be actively involved in self and peer assessment (with backup and feedback from instructors.)
  
- **Description of major assignments:**
  - ✓ Participation in two Service Learning Projects
  - ✓ Participation in the annual District Inspection / Tri-annual Federal Inspection
  - ✓ End of Unit Tests
  - ✓ Participation in Leadership Lab (uniform inspection, In-Ranks procedures, Squad/Platoon drill)
  - ✓ Cadet Challenge
  - ✓ Participation in the annual HISD JROTC Final Review and Pass In Review Ceremony (Butler Stadium)
  - ✓ End of Semester exams with short essay
  - ✓ Essays:
    - ⊙ Formal Etiquette
    - ⊙ History of Military Customs and Courtesies

- **Description of minor assignments:**
  - ✓ In class assignments
  - ✓ Unit quizzes
  - ✓ Class participation
  - ✓ Portfolio/Journal
  - ✓ Homework
  - ✓ Annual Army JROTC Essay Contest –Due 1 December 2010

## COURSE CALENDAR

- **Exam Dates:** Fall Semester Final Exam (14-18 Dec 09) Spring Semester Final Exam May 21, 24-27 May 2010.
- **Final Exam Dates:** Fall Semester 13-17 Dec 2010. Spring Semester 27, 31 May & 1-3 Jun 2011.
- **Major Events:** (Parents welcome to attend events marked with an \*)
  - ✓ **31 Jan 2011, Federal Inspection\***, *all cadets*, (mandatory attendance/major graded exercise).
  - ✓ **12 Feb 2011, Cadet Dining Out (Military Ball\*)**, *qualifying cadets*, Pine Forest Country Club.
  - ✓ **26 Feb 2011, Outstanding Cadet Qualification Board**, *selected cadets*, Barbara Jordan HS.
  - ✓ **7-31 Mar 2011 (excluding Spring Break) Cadet Challenge**, *all medically qualified cadets*, (graded exercise)
  - ✓ **9 Apr 2011, Final Review rehearsal**, Selected Cadets, Butler Stadium.
  - ✓ **16 Apr 2011, Final Review Awards Ceremony\***, *qualifying cadets* are exempt from the spring semester writing requirement a major graded exercise.
  - ✓ **19 Apr 2011, Westside JROTC Annual Awards Ceremony**, location Auditorium.
  - ✓ **20 – 21 Apr 2011, Battalion Photos**, location Range room R101
  - ✓ **30 May 2011, HISD Corps Luncheon Awards Program**, *selected cadets*, location TDA.

## COURSE POLICIES

- **Attendance:** All cadets are expected to attend all “Mandatory Events”. Also, in accordance with school policy, If you are more than 10 minutes late to class, you are considered absent. The state requires you to be here 90% of the time. The district does permit 5 unexcused absences in the Fall semester and 7 in the Spring semester (per semester course).
- **Tardiness:** If a student does not make it to class by the time the bell rings (but within 10 minutes), you are considered to be tardy. You will report to your dean’s office. You will receive a detention notice and a permit to class. One tardy equals one detention.
- **Class Participation:** All cadets are expected to adhere to stated Army JROTC program policies and regulations, Cadet Contract, and classroom rules.
- **Missed Quizzes/Exams:** Any cadet who has not taken a quiz or exam on the date given will need to arrange to have the quiz or exam administered to them by their instructor within three school days upon their return to class.
- **Missed Assignments:** Any missed assignment due to an excused absence, the cadet will have three school days to make it up. Any missed assignments due to an unexcused absence the cadet will receive a failing grade for that assignment.
- **Academic Dishonesty:** “Sharing Answers” on examinations will not be tolerated. Any Cadet caught violating the “Honor Code” will be subject to disciplinary action. A second violation will result in more severe disciplinary action.

## Grading:

- Major grades 70%
- Minor grades 30%
- **Failed Exam/Assignment:** Any cadet who has failed an examination or assignment (to include not wearing the uniform), will have one week from date of posting the grade to the grade-book to redo/make-up the exam or assignment to get a maximum grade of 80%. Otherwise the posted grade will remain. To qualify for the redo/make-up all missed work to include class-work or homework and at least one tutorial must be attended.

- Note: Any cadet who receives a grade less than 80% on an examination or assignment will have an opportunity to improve the grade within one week of posting the grade to the grade-book with a maximum possible grade of 80%.

**Conduct Grade:**

Excellent	31-40 points
Satisfactory	21-30 points
Needs Improvement	11-20 points
Unsatisfactory	0-10 points

- ✓ First Level Offense: Conduct points are reduced one for every infraction of ROTC regulations, policies and /or violations of classroom rules.
- ✓ Second Level Offense: Conduct points reduced 5 points every time student requires an Administrative/Instructor intervention; or the infraction is more serious in nature or is a repeated violation under Level I.

- **Standards of Appearance:**

Cadets represent Westside Senior High School and the 22<sup>nd</sup> “Wolf pack” battalion. Cadets are required to adhere to Westside High School’s Dress Code Policy and in addition, all cadets whether they participate in any JROTC activity or not, must also comply with personal appearance standards as set forth in Army Regulation 670-1 and Cadet Command Regulation 145-2. Wherein, male cadets may not wear earrings and must have a neat hair cut and be clean shaven (mustaches are authorized). Pants will be worn at the natural waistline. Female cadets may wear one earring per ear and not show any midriff. Hair must be no lower than the lower edge of the shirt collar when in uniform. These standards must be met when in uniform or participating in any activity associated with JROTC. This includes class, competitions, workshops, field trips, visits to the Cadet Battalion area, etc. Inspections for adherence to cadet standards are a graded exercise.

- **Army Instructor Expectations:**

- Be on time for class. Come to class prepared to learn (pen and notebook/journal).
- Set the example.
- Participate in classroom activities.
- Obey school and classroom rules and norms.
- Study the material given to you. (NCO study packet, 23 Drill Sequence, etc.)
- Know the following:
  - Rank Identification (Officer and Enlisted)
  - Duties and responsibilities of the positions within the Company level
  - Squad and Platoon Drill (23 count sequence)
  - How to wear your uniform and wear it on designated days
  - The Mission of JROTC
  - The Cadet Creed